

[On the Letter Head of the Company]

Employment Contract

On Month / day /Year Agreement was made between:

1st Party : [Name of the company]

Address :

2nd Party: [Name of the Candidate]

Address :

The 2nd Party agrees to work with the party on the following terms and conditions

1. Basic Salary : as per Demand Letter.
2. Profession :
3. Period of Employment :
4. Place of Employment :
5. Trail Period :
6. Working Hours : 8 hrs
7. Accommodation : Provided
8. Transport : Provided
9. Food Fee or Food Allowance : Provided
10. Joining Ticket : Provided
11. Repatriation Ticket : Provided
12. Condition for the Termination and Final Settlement :
13. Medical Benefits :
14. Leave Benefits :
15. Provisions in regard to renewal of Contract :
16. Occupational Safety provisions INCL :
17. Social Security provisions INCL :
18. Compensation for Injury and death mode of settlement of disputes :
19. Provisions in Regard to Disposal and Transportation of Dead Body of Emigrants :

FOR [Name of the Company -Country]

In witness thereof, the parties have here unto voluntarily signed their respective names below on this ...

Managing Director (Employer)

SIGN OF THE EMPLOYEE

*COMPANY SEAL
ATTESTED BY THE
CHAMBER OF COMMERCE
& THE EMBASSY*